

WHITE RIVER/GREENWOOD REORGANIZATION

SUBCOMMITTEE OBJECTIVES

DEFINITIONS:

In order to focus the efforts of the Reorganization Committee and the respective subcommittees, a list of objectives is presented. To facilitate communications, a set of definitions has been established. They are:

a) COMMITTEE:

The Reorganization Committee shall hereafter be referred to as the "Committee". Each of the subcommittees will be referred to by their specialty, i.e., Finance; Infrastructure; Planning and Land Use ("PLU"); Governance; Health, Safety and Welfare ("HSW"); and Parks and Recreation ("Parks"). The Department of Local Government Finance shall hereafter be referred to as "DLGF".

b) DELIVERABLE:

The "deliverable" is a document that is referred to as "The Reorganization Plan" in IC 36-1.5-4-18(d). This statute specifies the minimum requirements of its contents. It shall be a compilation of the findings of all subcommittees, and decisions by the Reorganization Committee relative to the potential reorganization of White River Township ("WRT") and the City of Greenwood ("City") into a New Community.

c) OBJECTIVES:

Each subcommittee shall have a unique set of objectives to study, evaluate and make recommendations on. Of primary importance are those objectives that generate the content requirements of the Reorganization Plan. There are objectives common to all subcommittees and objectives unique to each subcommittee.

d) TASKS:

These are the individual efforts of the subcommittees as they move forward to accomplish their objectives. They shall be broadly defined by the Committee. They shall be further defined by the subcommittee Chairs in conjunction with the planning and discussion that takes place in each subcommittee.

e) FINDINGS, RECOMMENDATIONS, and DECISIONS:

As a subcommittee completes a study on an objective it will submit its findings and recommendation to the Committee for review. The Committee will make a decision to accept, reject, or request additional study.

THE REORGANIZATION PLAN:

The Reorganization Plan contents are governed by IC 36-1.5-4-18.

IC 36-1.5-4-18

Preparation of reorganization plan; required elements

Sec. 18.

- (a) A reorganization committee shall prepare a comprehensive plan of reorganization for the reorganizing political subdivisions. The plan of reorganization governs the actions, duties, and powers of the reorganized political subdivision that are not specified by law.
- (b) The plan of reorganization must include at least the following:
 - (1) The name and a description of the reorganized political subdivision that will succeed the reorganizing political subdivisions.
 - (2) A description of the boundaries of the reorganized political subdivision.
 - (3) Subject to section 40 of this chapter, a description of the taxing areas in which taxes to retire obligations of the reorganizing political subdivisions will be imposed.
 - (4) A description of the membership of the legislative body, fiscal body, and executive of the reorganized political subdivision, a description of the election districts or appointment districts from which officers will be elected or appointed, and the manner in which the membership of each elected or appointed office will be elected or appointed.
 - (5) A description of the services to be offered by the reorganized political subdivision and the service areas in which the services will be offered.
 - (6) The disposition of the personnel, the agreements, the assets, and, subject to section 40 of this chapter, the liabilities of the reorganizing political subdivisions, including the terms and conditions upon which the transfer of property and personnel will be achieved.
 - (7) Any other matter that the:
 - (A) reorganization committee determines to be necessary or appropriate; or
 - (B) legislative bodies of the reorganizing political subdivisions require the reorganization committee; to include in the plan of reorganization.
 - (8) **N/A – Reference Section 1(a)(9) – This reorganization does not include a county.**
 - (9) **N/A – Reference Section 1(a)(9) – This reorganization does not include a county.**
- (c) **N/A – Reference Section 1(a)(9) – This reorganization does not include a county.**
- (d) Upon completion of the plan of reorganization, the reorganization committee shall present the plan of reorganization to the legislative body of each of the reorganizing political subdivisions for adoption. The initial plan of reorganization must be submitted to the legislative body of each of the reorganizing political subdivisions not later than one (1) year after the clerk of the last political subdivision that adopts a reorganization resolution under this chapter has certified the resolution to all of the political subdivisions named in the resolution.

As added by P.L.186-2006, SEC.4.

THE REORGANIZATION PLAN (continued):

IC 36-1.5-4-40

Debt; pension obligations

Sec. 40. The following apply in the case of a reorganization under this article:

- (1) Indebtedness that was incurred by a political subdivision before the reorganization:
 - (A) may not be imposed on taxpayers that were not responsible for payment of the indebtedness before the reorganization; and
 - (B) must be paid by the taxpayers that were responsible for payment of the indebtedness before the reorganization.
- (2) Pension obligations existing as of the effective date of the reorganization:
 - (A) may not be imposed on taxpayers that were not responsible for payment of the pension obligations before the reorganization; and
 - (B) must be paid by the taxpayers that were responsible for payment of the pension obligations before the reorganization.

As added by P.L.186-2006, SEC.4.

The requirements of IC 36-1.5-4-18b paragraphs 1 through 7 and IC 36-1.5-4-40 paragraphs 1 and 2 are italicized in the subcommittee lists of objectives that follow:

SUBCOMMITTEE OBJECTIVES

COMMON:

1) PLAN

- a. Each subcommittee shall submit findings and recommendations to the Committee on the form "Findings and Recommendations" attached as Exhibit A.
- b. Each subcommittee shall submit records of meeting minutes to the Committee on the form "Minute Meetings" attached as Exhibit B.
- c. Each subcommittee shall submit records of public testimony to the Committee on the form "Public Meeting Verbal Testimony" attached as Exhibit C.

2) VISION

- a. Maintain an imaginative community prospective on what the future New Community would provide to its citizens.
- b. Recommend a timetable for a New Community comprehensive plan.

3) SERVICES

- a. Consider the existing county and township services provided to the City and WRT, and define changes a reorganization would effect.
- b. If necessary, define where an inter-local agreement with a government agency currently supplying services would be beneficial and recommend the time frame for such an agreement.
- c. If necessary, define a staged expansion of municipal services into the New Community that is compatible with the growth capability of existing and future City departments. (Finance and Governance are excluded)
- d. Support the Governance subcommittee in its study of defining the need and types of multiple service areas within the New Community.

4) FINANCIAL

- a. Contribute information to the Finance subcommittee that will permit the generation of a 3 year projected budget including personnel, overhead, facilities, equipment, services, debt service, etc.

5) OTHER OBJECTIVES AS REQUIRED BY THE COMMITTEE

- a. *Any other matter that the Reorganization Committee determines to be necessary or appropriate.*
- b. *Any other matter that the legislative bodies of the reorganizing political subdivisions require the Reorganization Committee to include in the plan of reorganization.*

FINANCE:

1) REVENUE

- a. Define all revenue streams expected in a 3-year projection with all assumptions clearly stated.

1) BUDGET

- a. Establish a 3-year projected operating budget based on the data received from the Committee based on findings of all subcommittees.
- b. The operating budget shall consider that revenue received for roads in the early stages of the transition plan (as defined by the Infrastructure subcommittee) may be shared with the Johnson County Highway Department.
- c. Establish a plan for consolidation of existing debts and assets of both political subdivisions.

3) TAX RATE

- a. Estimate a tax rate based on the combined assessed value, total combined and new revenue sources and cost to provide services as defined by the decisions of the Committee.
- b. Prepare tax impact projections for taxpayers in the New Community.

4) STATE/COUNTY/TOWNSHIP

- a. Work with the Committee to provide information to the DLGF in order to determine the tax levy of the New Community and the effect on the tax levy of the county if the reorganization becomes a reality.
- b. Work with the City, county and township to establish the cost of services provided to the City and WRT.

INFRASTRUCTURE:

1) ROADS

- a. Establish a transportation plan that includes, but not limited to road capacity, condition, maintenance, and configuration.
- b. Work with the Finance committee to prepare a 3-year budget for normal road repair and maintenance within the New Community.
- c. Provide the Committee with recommendation for a road repair and or reconstruction program within the New Community.

2) UTILITIES

- a. Establish a plan for all utilities that is compatible with the land use plan, and the anticipated urbanization of the New Community.
- b. Review current utility services availability and capacity in the New Community, how they are expanded, and make recommendations where changes are required.
- c. Investigate the need for and the impact of a storm water utility in the New Community.

PLANNING & LAND USE:

1) LAND

- a. Develop a land use plan for the New Community.
- b. If the Committee, after receiving a recommendation from the Governance subcommittee, decides that multiple service level areas are proper for the New Community, the PLU subcommittee will be requested to partition the New Community into indicated service areas. This information will then be forwarded to the Finance subcommittee for incorporation into the financial plan.
- c. *Generate a description of the boundaries of the reorganized political subdivision.*

2) CONTROL

- a. Review the roles and responsibilities of the following control activities within the City and County, and make recommendations for the New Community:
 - Department of Community Development (inspections, permits, conforming/non-conforming users, etc.)
 - Board of Zoning and Appeals
 - Plan Commission
 - Redevelopment Commission
 - Parks Board
 - Economic Development Commission
 - Department of Code Enforcement

3) SERVICES

- a. *In conjunction with Governance, generate a description of services to be offered by the reorganized political subdivision and the service areas in which services will be offered.* Include a description of services to be provided to each classification of land area within the New Community. If a level of services change will occur for any area, define the transition time frame for this change.
- b. In conjunction with Governance, define those ordinances, such as dog control and noise nuisance, that are currently absent in the merging area, and make recommendations for those to be included in the New Community.

GOVERNANCE:

1) NAME

- a. Evaluate a name for the New Community. Consider the advantages and disadvantages of possible choices. Make a recommendation to the Committee.
- b. *Recommend a name and description of the reorganized political subdivision that will succeed the reorganizing political subdivisions.*

2) MECHANICS OF THE REORGANIZATION

- a. THIS TASK INFLUENCES THE EFFORTS OF ALL OTHER SUBCOMMITTEES AND THEREFORE MUST BE GIVEN TOP PRIORITY: Evaluate the practicality of the New Community containing more than one classification of land area relative to services provided. Each classification would be differentiated by the services provided.
- b. *Generate a description of the taxing areas in which taxes to retire obligations of the reorganized political subdivisions will be imposed. Pension obligations and indebtedness incurred by a political subdivision before the reorganization must be paid by the taxpayers that were responsible before the reorganization, and not imposed on taxpayers who were not responsible before the reorganization.*
- c. *Define the disposition of the personnel, the agreements, and the assets of the reorganizing political subdivisions, including the terms and conditions upon which the transfer of property and personnel will be achieved.*

3) SERVICES

- a. *In conjunction with Planning & Land Use, generate a description of services to be offered by the reorganized political subdivision and the service areas in which services will be offered. Include a description of services to be provided to each classification of land area within the New Community. If a level of services change will occur for any area, define the transition time frame for this change.*
- b. Define the process and conditions by which a given land use area will transition to one of higher or lower services.
- c. Conduct a review of current zoning and ordinance regulations in the City and WRT and make any change recommendations beneficial to the New Community. In conjunction with Planning & Land Use, define those ordinances, such as dog control and noise nuisance, that are currently absent in the merging area, and make recommendations for those to be included in the New Community.

4) STRUCTURE

- a. *Generate a description of the membership of the legislative body, fiscal body, and executive of the reorganized political subdivision.*
- b. *Generate a description of the election districts or appointment districts from which officers will be elected or appointed, and the manner in which the membership of each elected or appointed office will be elected or appointed.*
- c. Conduct the study of (a) and (b) above with full consideration of the timing of the 2010 census. Define any transition governance structure that may be required before a finalized redistricting, dictated by census, has been completed.

HEALTH, SAFETY & WELFARE:

1) SAFETY

- a. Upon definition of a multiple service area plan by the Committee, define a police protection plan that includes the changes required by the City police department and the Johnson County sheriffs department. The plan must consider a time-based transition of responsibilities.
- b. Define a fire protection and emergency medical services plan. Consolidation of the several departments shall be considered, and a recommendation made.

2) HEALTH & WELFARE

- a. Evaluate and make recommendations on new and existing programs to promote good general health and well being for the population in the New Community.
- b. Evaluate the level of services provided by the Township in the areas of cemetery maintenance and welfare, and make recommendations for the transition of services.

PARKS & RECREATION:

1) PLAN

- a. Review City and County Park Boards to determine their method of appointment, term of service, duties, and responsibilities. Make recommendation for the New Community.
- b. Review the City and County existing parks development plans. Develop a plan for parks and recreation for the New Community.
- c. Review City and County existing pedestrian route and trails plans. Establish a pedestrian route and trails plan for the New Community.
- d. Develop an asset listing of City and County parks departments within the New Community.

EXHIBIT A

WHITE RIVER TOWNSHIP/GREENWOOD REORGANIZATION COMMITTEE

FINDINGS AND RECOMMENDATIONS

SUBCOMMITTEE _____ DATE _____

OBJECTIVE:

FINDINGS CONCERNING OBJECTIVE:

(ATTACH ADDITIONAL SHEETS IF NEEDED.)

RECOMMENDATIONS CONCERNING OBJECTIVE:

(ATTACH ADDITIONAL SHEETS IF NEEDED.)

EXHIBIT B

WHITE RIVER TOWNSHIP/GREENWOOD REORGANIZATION COMMITTEE

MEETING MINUTES

SUBCOMMITTEE _____ DATE _____

LOCATION _____ TIME _____

MEMBERS ATTENDING (VOLUNTEER HOURS): PUBLIC MEETING: YES ____ No ____

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TOPICS DISCUSSED:

1) _____

2) _____

3) _____

4) _____

RECOMMENDATIONS:

1) _____

2) _____

3) _____

4) _____

NEXT MEETING: DATE _____ TIME _____ LOCATION _____

ASSIGNMENTS:

1) _____

2) _____

3) _____

4) _____

ATTACHMENTS:

PUBLIC MEETING NOTICE YES ____ No ____

PUBLIC MEETING VERBAL TESTIMONY YES ____ No ____

INFORMATION REFERENCES _____

EXHIBIT C

WHITE RIVER TOWNSHIP/GREENWOOD REORGANIZATION COMMITTEE

PUBLIC MEETING VERBAL TESTIMONY

SUBCOMMITTEE _____ DATE _____

NAME

ADDRESS

TESTIMONY

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